



**(EDP)**

Dear Parents,

Blessed Sacrament School offers an exceptional **Extended Day Program** that is safe, fun, and structured. We strive to create an environment that develops the intellectual, physical and social needs of your child. It is our goal for each child to enjoy their after/before care experience and give you as a parent the additional time you need to meet your own home/work needs.

Students participate in a variety of activities in our program: indoor and outdoor recreation, crafts, and creative play. In grades 1 – 8, the students have a designated room for structured and supervised homework time (Monday – Thursday). Students are provided a snack when they arrive or they may bring their own snack. Fridays are an exciting time at EDP. This is a special day set aside for crazy team challenges, silly activities and yummy treats to celebrate the end of the week. Don't be surprised if your child does not want you to pick them up early on this day!

To provide quality care for your children we need to plan and staff according for the number of registered participants. Please submit a completed registration form by **July 18<sup>th</sup>**. Registration forms can be found in RenWeb under "Resource Documents" as well as on the website under Student Life. Please print and email completed forms to [llee@bss-savannah.org](mailto:llee@bss-savannah.org).

**Registration is a nonrefundable fee of \$30.00 until August 2<sup>nd</sup> and \$60.00 per family afterwards. The fee will be billed through FACTS within 10 days of the director receiving the registration form. Once EDP fills up, families will be placed on a waiting list, and accepted in the order they were placed on the list as space opens up.**

All EDP services will be automatically billed on the first of each month. Monthly fees will be automatically withdrawn from your account via FACTS on the 15<sup>th</sup> of each month. Drop-in charges will be billed and withdrawn from your FACTS account on the 15<sup>th</sup> and last day of the month. Fees will not be prorated for partial months. **If you wish to cancel your monthly service, you must do so in writing 30 days in advance and any fees incurred prior to the notice are the participants sole responsibly.**

We look forward to serving you and your family.

Should you have any questions please call the school office at (912) 356-6987, EDP office (912) 356-6986, or email the EDP Director at [llee@bss-savannah.org](mailto:llee@bss-savannah.org).

Sincerely,

Lynette Lee  
Extended Day Program Director

Maureen Cole  
Assistant Principal, Upper School

Carole Foran  
Principal