



(EDP)

Dear Parents,

The purpose of EDP is to provide safe, enriching, and supervised before and after-school care for our students. Extended Day uses facilities at Daffin Park, Theus (circle) Park, the school's playground, the gym, classrooms, the lecture hall, and the cafeteria. One snack is provided daily at the beginning of EDP; however, your child may bring their own snack. Students are provided with outdoor and indoor recreation, crafts, and creative play. **An appropriate change of clothes is allowed at the beginning of each EDP day and is optional.** Students who are in the grades 1<sup>st</sup> - 8<sup>th</sup> are provided a staffed room for homework (Monday – Thursday). We offer several services to accommodate your childcare needs. A student may be enrolled on a monthly, drop-in, morning-only, or short afternoon basis. We are also available on all half days (12:20pm – 6:00pm) and conference days (7:30am – 6:00pm). It is highly recommended that you register your child in case of an urgent need. Students not registered will not be able to attend.

**Registration is a nonrefundable fee of \$25.00 until August 3rd and \$60.00 per family afterwards.**

**The fee will be billed through FACTS within 10 days of the director receiving the registration form.**

***The Blessed Sacrament Safe Start TASK FORCE is finalizing safety procedures for the start of school. EDP procedures will be included in that document. It will be posted on July 22<sup>nd</sup>, 2020 on the school's website. We will also send out an addendum to parents who have signed up for EDP. Due to COVID-19, EDP will have limited capacity and will implement a waiting list as needed. EDP will accept registration on a first come basis and notify you if you have been placed on a waiting list.***

To provide quality care for your children we need to plan and staff according to the number of registered participants. Please submit a completed registration form by **August 3<sup>rd</sup>**. Registration forms can be found in RenWeb under "Resource Documents." Please print and email completed forms to [mwilliams@bss-savannah.org](mailto:mwilliams@bss-savannah.org).

All EDP services will be automatically billed on the first of each month. Monthly fees will be automatically withdrawn from your account via FACTS on the 15<sup>th</sup> of each month. Drop-in charges will be billed on the 15<sup>th</sup> and 30<sup>th</sup> and withdrawn on the 7<sup>th</sup> and 20<sup>th</sup>. We do not prorate fees for partial months. **If you wish to cancel your monthly service, you must do so in writing 30 days in advance and any fees incurred prior to the notice are the participants sole responsibly.**

We look forward to serving you and your family.

Should you have any questions please call the school office at (912) 356-6987, EDP office (912) 356-6986, or email [mwilliams@bss-savannah.org](mailto:mwilliams@bss-savannah.org)

Sincerely,

Lynn C. Brown  
Principal